



FUNDAMENTAL MINDS EDUCATION SERVICES
Learning Should Be FUN!

FUNDamental Minds 2024 Summer Enrichment Academy Policies

Thank you for your interest in our Summer Enrichment Academy - we cannot wait to make learning FUN for our students this summer! Below are the policies for this program for you to review. Please ensure you read this in its entirety prior to registering your student for our program. A signed copy will be required prior to admittance.

General Information

Our Summer Enrichment Academy offers summer tutoring for K-8 students and will be held virtually Monday-Thursday from June 2nd through July 31st. Each private tutoring session is an hour long and taught by a certified teacher. We offer tutoring support in Reading, Writing, and Math, and each student will complete a virtual diagnostic assessment for the subject(s) in which they are receiving tutoring support prior to their first session. The results from these assessments will be used to guide our instruction and help us curate individualized learning plans for our students based on their specific needs.

Once you register, we will send you the days/times we have available for tutoring so that you can choose tutoring appointments that fit your schedule. Students must attend a minimum of four tutoring sessions to ensure our teachers have the time needed to satisfactorily support our students' academic achievement.

Tuition and Fees

For students enrolled in tutoring for a single subject, a non-refundable \$50 registration fee will be due at the time of successful registration. For students enrolled in tutoring for 2+ subjects, a non-refundable \$75 registration fee will be required at the time of successful registration.

The cost of a single weekly tutoring session is \$50/hour; the cost for 2+ weekly tutoring sessions is \$40/hour. Once you select the day(s)/time(s) that your child will attend tutoring, an invoice will be created reflecting the total tuition due. This tuition must be paid in full prior to your child's first session. All payments will be made online through our secure billing system. We do not accept cash or check for any payments, and a 3% merchant fee will be added to all credit

card transactions. We offer a 10% discount for siblings, military (active or retired), school employees, first responders, and any students enrolled in our Summer Enrichment Camp.

Once your child's tuition is paid, you will receive an email from your child's tutor with the Zoom link that will be used for each session.

Important Information Regarding Behavior

To maintain a positive and inclusive atmosphere for our students and tutors, we expect that all participants in our program will always treat our staff with kindness and respect. Foul language, inappropriate jokes, and disrespectful words and/or actions toward our staff will not be tolerated. If we have a behavior concern with your child, you will receive a phone call from our staff, and we will ask you to address this concern with your child immediately. If the poor behavior continues after a phone call is made, the tutor will end the virtual session. Continued disruptions that are not corrected may lead to dismissal from our program.

No refunds will be provided for sessions that end early due to poor behavior, or any sessions that a child does not attend due to being dismissed from our program.

Cancellation Policy

In the event you need to cancel your child's tutoring session, you must notify their tutor 24 hours in advance of the time of their scheduled session. We will then provide you with available days/times for a make-up session based on your tutor's availability. Failure to provide 24-hour notice will result in the forfeiture of the tuition paid for that session, and no make-up sessions will be offered.

Please review the above policies with your child(ren) attending our program. By signing below, you acknowledge and agree to the policies set forth for our Summer Enrichment Academy.

Child's name (please print): _____

Parent Name (please print): _____

Parent Signature: _____ Date: _____