



FUNDAMENTAL MINDS EDUCATION SERVICES  
Learning Should Be FUN!

## FUNdamental Minds 2025 Summer Enrichment Camp Policies

Thank you for your interest in our Summer Enrichment Camp - we cannot wait to make learning FUN for our students this summer! Below are the policies for this program for you to review. Please ensure you read this in its entirety prior to registering your student for our camp. A signed copy will be required prior to admittance into our program.

### General Camp Information & Daily Schedule

Our Summer Enrichment Camp will be held at our Brandon and Zephyrhills locations from Monday, June 2<sup>nd</sup> - Friday, August 1<sup>st</sup>. The address of our Brandon center is 1721 S. Kings Ave., Brandon, FL 33511, and the address of our Zephyrhills center is 35008 FL-54, Zephyrhills, FL 33541. Our main phone number is (813) 409-3110, then you will select the option for the location you are trying to reach. Our centers will always remain locked when we have students in the building, so please ring the doorbell to gain entrance into either of our centers. We have video and audio surveillance in all common areas and classrooms to monitor the safety of our students.

Students will need to bring a reusable water bottle labeled with their name, snacks, and a packed lunch each day (except Friday, unless they do not eat pizza). **We are a peanut-free program**, so please ensure you do not pack food containing peanuts to ensure the safety of our students that have severe food allergies. We do have a microwave that is available to heat up any food items, but please ensure all food can be reheated **within two minutes** to avoid delays in students getting their food.

Below is the daily schedule we will follow at camp:

**7:30-9:00** Optional Morning Enrichment

**9:00** Regular Camp Drop-off

**9:00-11:00** Activities related to Camp Theme or Field Trip (Morning Snack @ 10:30)

**11:00-12:00** Recreational Activities

**12:00-1:00** Lunch & Recess

**1:00-2:00** STEAM Activity

**2:00-3:00** Social Emotional Learning Activity (Afternoon Snack @ 2:30)

**3:00-4:00** Recreational Activities

**4:00** Regular Camp Dismissal

#### **4:00-5:30** Optional Afternoon Enrichment

*Note: We reserve the right to adjust this schedule as needed to meet the needs of our staff or students. It is expected that students will be able to adhere to this schedule and demonstrate autonomy in toileting, feeding, and basic care functions.*

#### **Tuition and Fees**

Each student will be required to pay a one-time, non-refundable \$50 registration fee. These funds will be used to provide students with a T-shirt to wear on field trips and cover material costs of our program. The weekly cost of tuition is \$200/student, or \$180/week for students registered to attend all eight weeks of our camp.

We provide a 10% discount for siblings, school employees, military (active duty or retired), and first responders (EMT, fire, or police). Discounts are not stackable and cannot be combined with any other offers/promotions. Upon successful registration, your child's registration fee and 25% of their total tuition cost will be collected to reserve your child's spot. The remaining 75% balance owed on your child's account will be broken down into biweekly payments and must be paid in full two weeks prior to their camp attendance.

All payments will be made online through our secure billing system. We do not accept cash or check for any payments. A 3% merchant fee will be added to all credit/debit card transactions. A credit card must be kept on file for any payment plans for automatic withdrawals.

We are an approved provider of Step Up for Students, and camp tuition can be paid with UA or PEP scholarship funds. If you intend to use scholarship funds to pay your child's camp tuition, please let us know so we can provide guidance on how to submit tuition via EMA.

#### **Morning/Afternoon Enrichment Add-On**

We have the option for families to add Morning Enrichment that allows them to drop-off their student starting at 7:30am or add Afternoon Enrichment that allows them to pick-up their student by 5:30pm. This service is outside of the normal hours of this camp, and as such there will be an additional \$50 charge/student/week. We also provide a daily drop-in before/after care service for \$20/day for parents needing only select day(s) of before/after care. Students cannot be dropped off earlier than 7:30am and students must be picked up by 5:30pm. There will be a \$30 charge for every 15 minutes, or portion thereof, a student is picked up after 5:35pm. If you think you will be late, please contact our office to inform us of your estimated arrival time.

Students who are dropped off before 8:45am or picked up after 4:15pm and are not registered for Morning/Afternoon Enrichment will be charged a drop-in fee of \$20.

#### **Important Information Regarding Fridays & Field Trips**

Every week, students will have an opportunity to visit a local venue for a field trip. In the event our field trips are cancelled due to inclement weather, we will not offer any refunds, and students will be provided with alternative indoor activities. On Fridays, students may bring board games, toys, and puzzles to enjoy with their friends. Please label any games/puzzles that are brought in to ensure they can be returned. **FUNDamental Minds and its staff are not responsible for the loss, damage, or theft of any personal property.**

We will order pizza and have SnowDaze Italian Ice available for our students every Friday. **There is an additional charge of \$10 for the students who eat the pizza and Italian Ice each week (\$5/item).** Students who do not want these items will not be charged, but lunch will need to be packed for those students on Fridays. You will be asked at the time of registration if your student will eat the pizza and Italian Ice, and if so, the additional charge will be applied to the total balance owed for your student(s).

We advise you to put sunscreen and bug spray on your child before dropping them off for any outdoor field trips. **FUNdamental Minds staff will not put any sunscreen or bug spray on students under any circumstances.** Students may self-apply bug spray or sunscreen at camp so long as they are not aerosol products.

Due to the anticipated size of our camp, we may have to split students into smaller groups to attend the planned field trip each week over three separate days within that same week. All students will get to enjoy each of the field trips planned, and we will inform parents which day their child will be attending the field trip in our weekly newsletter should we need to have staggered field trip days. We will provide each camper with a T-shirt to wear on field trip days. Students are also encouraged to wear a hat and sunglasses on outdoor field trip days.

Parents who would like to attend a field trip will be responsible for their own transportation and the cost of admission. Parents who wish to attend must provide a copy of their driver's license and undergo a background check. Parents will not solely supervise any of our students, including their own. **We reserve the right to require a chaperone for any student who may need prolonged, individual behavior support on a field trip, and if a chaperone is not available for that student, he/she will not be permitted to attend the field trip.**

Students will be transported in our company vans to and from the field trip location each week. A signed permission slip is required allowing us to transport your student. If your child needs a booster or car seat, please bring that into the center at drop-off on their designated field trip days so that we can label and install those seats in our vans. Each student is expected to always wear their seatbelt properly when riding in our vans. No eating or drinking is permitted on our vans at any time. **Failure to properly wear their seatbelt and/or consuming food or drink in the van may result in loss of transportation privileges, and that student will only be permitted to attend field trips with a parent chaperone and parental transportation.**

### **Important Information Regarding Academic Activities**

Academics are at the heart of every program we offer at FUNdamental Minds, and as such we will provide learning activities from 9am-11am for our students related to the weekly camp theme. **Please discuss with your student prior to them attending camp that they will be expected to complete learning activities during the specified time to avoid any frustration toward our teachers from our students.**

### **Important Information Regarding Behavior**

To maintain a positive and inclusive atmosphere for our students, we expect that all participants in our program will always treat our students and staff with kindness and respect. Foul language, inappropriate jokes, and disrespectful words and/or actions toward our staff or students will not be tolerated. If we have a behavior concern with your child, you will receive a phone call from our staff, and we will ask you to address this concern with your child over the phone. If the poor behavior continues after a phone call is made, we will call you again to come and pick up your child immediately.

**We have a zero-tolerance policy for intentional physical harm.** If your child hits, slaps, scratches, punches, pulls hair, bites, spits on, or kicks another student, you will be called and expected to pick up your student immediately. In the event we have a student who repeatedly exhibits poor behavior that jeopardizes the safety and/or camp enjoyment of our students and/or staff, we reserve the right to dismiss that student from our program entirely.

**No refunds will be given for students who miss out on camp activities due to poor behavior that leads to early pick-up or dismissal from the program. Students who are pre-registered for a camp week but are dismissed from our program due to unacceptable behavior will be eligible for a 50% refund of future tuition.**

### **Important Information Regarding Children with Health Concerns/Allergies & Sick Policy**

The safety of our students is our number one priority. If your student has any medical concerns and/or allergies (environmental or food), **you must include that information on your registration form.** Our staff is trained in CPR and First Aid, including training on using EpiPens. While we have procedures in place to ensure the safety of our students, **if your child has any severe allergies or medical concerns we feel cannot be accommodated at our camp, we reserve the right to deny acceptance into our program.**

Students demonstrating any symptoms of illness should be kept at home. Our staff is trained to treat basic first aid, but we will not administer any sort of over-the-counter medication to our students. If your child wakes up and needs medication at home to treat symptoms of illness, please do not send them to our camp that day for the safety of our students and staff. If a student demonstrates signs of illness while at camp, the student will be separated from the group and made comfortable in a separate room. We will contact those listed as emergency contacts to arrange for immediate pickup of that child. Students must be fever-free for 24 hours before they are allowed to return to camp, and some illnesses may require a doctor's note for re-admittance at the discretion of the Director. If your child has prescribed medication that needs to be taken during their time at camp, we will provide that medication to them. **There are no refunds for days missed due to illness.**

### **Device Policy**

Students will be permitted to use personal devices to play appropriate games during their recreational time, and our staff will monitor the content students are accessing. If a student accesses any games, music, or any

type of social media (Facebook, Instagram, Snapchat, TikTok, etc.) during their time at the center their device will be taken away and given to their parent at pickup. After three instances where a student is not adhering to our device policy, they will no longer be permitted to use their device at the center.

### **Cancellation Policy**

**Camp tuition is non-refundable once paid.** Please understand that we have limited spaces available in our camp and will have to turn families away once our spots are filled. We are also reserving field trips based on our enrollment count prior to our camp starting. As such, please only register for our program once you are certain of the week(s) your child(ren) will attend camp. No exceptions will be made under any circumstances.

### **Notice of Photography/Video Permission**

We have a lot of interest in our programs, and we love highlighting the FUN-tastic events and activities our students engage in! Students enrolled in our program will occasionally be photographed and/or recorded for marketing purposes. These images and videos will be posted on our social media accounts but will never include personal student identifiers such as their name.

Please review the above policies with your child(ren) attending camp. By signing below, you acknowledge and agree to the policies set forth for our Summer Enrichment Camp.

Child's Name (please print): \_\_\_\_\_

Parent Name (please print): \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_