



FUNDAMENTAL MINDS EDUCATION SERVICES  
Learning Should Be FUN!

## FUNdamental Minds Student FUNday & Holiday Camp Policies

### General Camp Information & Daily Schedule

Our Student FUNdays & Holiday Camps will be held throughout the 2024-2025 school year when public schools are closed at our Brandon and Zephyrhills centers. The address of our Brandon center is 1721 S. Kings Ave., Brandon, FL 33511. The address of our Zephyrhills center is 35008 FL-54, Zephyrhills, FL 33541. Our main phone number is (813) 409-3110 and then you will select Option 1 to reach our Brandon location or Option 3 to reach our Zephyrhills location. Our center will always remain locked when we have students in the building, so please ring the doorbell to gain entrance into our center. We have video and audio surveillance in all common areas and classrooms to monitor the safety of our students.

Students will need to bring lunch, an afternoon snack, and a reusable water bottle labeled with their name in a disposable lunch bag to each event. **We are a peanut-free facility**, so please ensure you do not pack food containing peanuts to ensure the safety of our students that have food allergies.

Below is a general schedule we will follow for special events at both locations. Any specific instructions regarding a special event (field trip details, activities, etc.) will be shared with families upon registering:

6:30-10:00 Optional Morning Care

10:00 Regular Student Drop-Off

10:00-12:00 ELA/Math Activities

12:00-1:00 Lunch & Recess

1:00-2:00 STEAM Activity

2:00-3:00 Recreational Activities

3:00 Regular Student Dismissal

3:00-5:30 Optional Afternoon Care

We reserve the right to adjust the schedule above as needed to meet the needs of our staff or students. It is expected that students will be able to adhere to this schedule and demonstrate autonomy in toileting, feeding, and basic care functions.

### **Morning/Afternoon Enrichment Add-On**

We have the option for families to add Morning Enrichment that allows them to drop-off their student starting at 6:30am or add Afternoon Enrichment that allows them to pick-up their student by 5:30pm. This service is outside of the normal hours of this FUNday, and as such there will be an additional \$25 charge/student/day, or \$100/week for the holiday camps. Students cannot be dropped off earlier than 6:30am and students must be picked up by 5:30pm. There will be a \$30 charge for every 15 minutes, or portion thereof, a student is picked up after 5:30pm. If you are going to be late, please call our office and let us know.

### **Important Information Regarding Behavior**

To maintain a positive and inclusive atmosphere for our students, we expect that all participants in our program will always treat our students and staff with kindness and respect. Foul language, inappropriate jokes, and disrespectful words and/or actions toward our staff or students will not be tolerated. If we have a behavior concern with your child, you will receive a phone call from our staff, and we will ask you to address this concern with your child over the phone. If the poor behavior continues after a phone call is made, we will call you again to come and pick up your child immediately.

We have a zero-tolerance policy for intentional physical harm. If your child hits, slaps, scratches, punches, pulls hair, bites, spits on, or kicks another student, you will be called and expected to pick up your student immediately.

**No refunds will be given for students who miss out on camp activities due to poor behavior that leads to early pick-up.**

### **Important Information Regarding Children with Health Concerns/Allergies & Sick Policy**

The safety of our students is our number one priority. If your student has any medical concerns and/or allergies (environmental or food), **you must include that information on your registration form.** Our staff is trained in CPR and First Aid, including training on using EpiPens.

While we have procedures in place to ensure the safety of our students, if your child has any severe allergies or medical concerns we feel cannot be accommodated at our camp, we reserve the right to deny acceptance into our program.

Students demonstrating any symptoms of illness should be kept at home. Our staff is trained to treat basic first aid, but we will not administer any sort of medication to our students. If your child wakes up and needs any kind of medication at home to treat symptoms of illness, please do not send them to our camp for the safety of our students and staff. If a student demonstrates signs of illness while at camp, the student will be separated from the group and made comfortable in a separate room. We will contact those listed as emergency contacts to arrange for immediate pickup of that child. **There are no refunds for an absence due to illness.**

### **Cancellation Policy**

Full tuition is due at the time of registration, and there will be no refunds given under any circumstances once tuition is paid, unless our centers are closed due to inclement weather. Please only register for this event once you are certain your child(ren) will attend.

### **Notice of Photography/Video Permission**

We have a lot of interest in our programs, and we love highlighting the FUN-tastic events and activities our students engage in! Students enrolled in our program will occasionally be photographed and/or recorded for marketing purposes. These images and videos will be posted on our social media accounts but will never include personal student identifiers such as their name.

Please review the above stated policies with your child(ren) attending camp. By signing below, you acknowledge and agree to the policies set forth for our Summer Enrichment Camp.

Parent Name (please print): \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Child's name (please print): \_\_\_\_\_